

Hisham Ahmed

Business Analyst

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Professional Summary

Business Analyst with more than five years of experience across accounting, ERP administration and business analysis, focused on ERP delivery and process automation. Translate business needs into functional requirements, system configurations, acceptance criteria and UAT. Combine accounting expertise with hands-on Odoo, Oracle NetSuite, SQL and Python experience across gap analysis, data migration, testing and operational support.

Skills

Business analysis

Requirements elicitation and specification, as-is/to-be process mapping, gap analysis, acceptance criteria, requirements traceability

Delivery

UAT planning and execution, defect management, developer coordination, user documentation and training

ERP and finance

Odoo, Oracle NetSuite, General Ledger, Accounts Payable and Receivable, multi-company and multi-currency accounting, intercompany transactions, financial close, migration and reconciliation

General tools

Linux, Bash, Python, SQL, Jupyter Notebooks, Sphinx, Sphinx Needs, Git, GitHub, ClickUp, Jira

Professional Experience

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Remote

Business Analyst

2025-01 – Present

Role: Lead business analysis, ERP delivery and process automation for a startup accelerator operating across the Middle East and North Africa. Translate Finance requirements into specifications and acceptance criteria; coordinate developers and the implementation partner; and plan and support user acceptance testing. Support four live Odoo companies and 11 users across three countries.

Selected contributions:

- **NetSuite exit:** Led the Odoo gap analysis, data extraction and NetSuite cut-off, enabling **USD 100,000+ in annual licence savings**.
- **Odoo implementation:** Supported the accounting implementation across 8 legal entities, including the organisation's Morocco-based entity, and designed intercompany accounting procedures.
- **Accounting controls:** Specified and tested partner-ledger reporting and replaced Excel/Word withholding-tax notices with native Odoo-generated notices.
- **Payroll automation:** Built an in-house payroll calculation and journal-import process; created reusable templates for monthly processing.
- **Financial reporting:** Developed, repaired, reviewed or automated financial reports across **11 programmes**, covering budgets, expenditure and cash flow. Validated Excel and Google Sheets formulae and wrote code to extract actual expenditure correctly.

ITplicity

Remote

Functional Consultant

2024-07 – 2024-12

Role: Requirements and integration analysis for Oracle NetSuite projects, including accounting, inventory valuation, integration data flows, data dictionaries, field mappings and data integrity review.

Selected contributions:

- **Pharmaciaty integration:** Analysed accounting and inventory valuation requirements for a Saudi online pharmacy integrating NetSuite with Juleb, Magento and ShipHero.
- Documented integration data flows, data dictionaries and field mappings; reviewed data integrity; and supported project management and progress reporting.

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ERP Administrator

Remote2023-07 – 2024-07

Role: Enterprise-system administration, access control, user training and support across several regions.

Selected contributions:

- Governed system access for more than 30 users across several regions.
- Built a Power BI reporting suite used by senior leadership.

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Accountant

Remote / hybrid2022-06 – 2023-06

Role: Accounts Payable, bank reconciliations and vendor-statement matching in Oracle NetSuite.

Selected contributions:

- Supported data migration, go-live and post-launch stabilisation before moving into ERP administration.

Progressive Business Services

Junior Accountant

Hybrid2021-01 – 2022-05

Role: Accounts Payable for IKEA Saudi Arabia and Bahrain through a Cairo-based service office.

Selected contributions:

- Acted as the Accounts Payable power user for UiPath automation of vendor bills and payments, translating process knowledge into workflow requirements for the Business Analyst and developers.

Education

Cairo University

Accounting

Bachelor of Commerce in Accounting • Very Good with HonoursCairo, Egypt • 2016 – 2020

Languages

English

Professional working proficiency

Arabic

Native